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MINUTES OF THE GENERAL MEETING OF THE BARCALDINE REGIONAL COUNCIL HELD IN THE BARCALDINE COUNCIL CHAMBERS, 71 ASH STREET, BARCALDINE ON WEDNESDAY 24 APRIL 2024 COMMENCING AT 8:30AM

ATTENDENCE

Councillor R Chandler (Mayor) [in the Chair], Councillor M Rogers (Deputy Mayor), Councillors T Gleeson, K Williams, V Howard, L Penna and R O'Brien.

OFFICERS

S Gray (Chief Executive Officer), J Lawrence (District Manager – Barcaldine) D Young (Minute Secretary), P Coulton (District Manager and Aramac/Muttaburra), D Bradford (Director of Corporate and Financial Services), and T Hansen (Acting District Manager – Alpha and Jericho).

Councillor Rogers led council in prayer.

CONDOLENCES

A minute's silence was observed to mark the passing of the late Mrs Beverly Fay Church, Mrs Ursula Sabine Power, Mr Lawrence Mathews and Mr Noel Mansfield of Barcaldine; Mr Kenneth Walker of Aramac and Mrs Dawn Everingham of Alpha.

LEAVE OF ABSENCE

K Coomber (District Manager - Alpha and Jericho)

ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

CONFLICTS OF INTEREST

Prescribed Conflicts of Interest

Councillor Rogers under item 3.1.8 - Councillor Rogers informed the meeting she has a Prescribed Conflict of Interest in the Request for Assistance – Ballyneety Rodeo Club Incorporated Report as she has provided a donation to the event. Councillor Rogers requested to remain in the meeting for the discussion and vote on this item.

Resolution: Moved Cr Gleeson Seconded Cr Penna 2024/04/081 That Councillor Rogers be permitted to remain in the meeting for

the discussion and vote on this item.

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Carried

6/0

Councillor O'Brien under item 3.2.2 - Councillor O'Brien asked the meeting if he has a Prescribed Conflict of Interest in the Community Care Service Report as a close associate, being his wife, works for this service. Councillor O'Brien requested to remain in the meeting for the discussion and vote on this item as it is an information report only.

Resolution: Moved Cr Gleeson Seconded Cr Howard
2024/04/082 That Councillor O'Brien be permitted to remain in the meeting for

the discussion and vote on this item.

Carried

6/0

Declarable Conflicts of Interest

Councillor Rogers under items 3.5.4 and 3.5.7 - Councillor Rogers informed the meeting she has an ongoing Declarable Conflict of Interest in the District Manager – Aramac and Muttaburra and Project Progress Reports as she is the creator of the Sculpture Trail mentioned in these reports. Councillor Rogers requested to remain in the meeting for the discussion and vote on these items as they are information reports only.

Resolution: Moved Cr O'Brien Seconded Cr Gleeson
2024/04/083 That Councillor Rogers be permitted to remain in the meeting for

the discussion and vote on these items.

Carried

6/0

Councillor Rogers under item 3.1.12 - Councillor Rogers informed the meeting she has a Declarable Conflict of Interest in the Regional Arts Development Fund Applications Report as she is an artist at one of the events. Councillor Rogers will leave the meeting for the discussion and vote on this item.

Councillor Howard under item 3.1.12 - Councillor Howard informed the meeting she has a Declarable Conflict of Interest in the Regional Arts Development Fund Applications Report as she is an artist at one of the events. Councillor Howard will leave the meeting for the discussion and vote on this item.

DEPUTATION

CP Architects – Christopher Prichett and Scott Alston in attendance. *Meeting was adjourned at 8.40am and reconvened at 9.36am.*

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BUSINESS

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Resolution: Moved Cr Gleeson Seconded Cr Rogers 2024/04/084

That the minutes of the General Meeting of Barcaldine Regional

Council held on 12 March 2024 be received.

Carried

7/0

Resolution: Moved Cr Gleeson Seconded Cr Rogers 2024/04/085 That the minutes of the General Meeting of Barcaldine Regional

Council held on 12 March 2024 be confirmed.

Carried

7/0

Resolution: Moved Cr O'Brien Seconded Cr Rogers 2024/04/086 That the minutes of the General Meeting of Barcaldine Regional

Council held on 4 April 2024 be received.

Carried

7/0

Resolution: Moved Cr Chandler Seconded Cr Penna 2024/04/087 That the minutes of the General Meeting of Barcaldine Regional

Council held on 4 April 2024 be confirmed.

Carried

7/0

1. PETITIONS

Nil

2. REPORTS

3.1 **DECISION REPORTS**

3.1.1 Request for Assistance - Alpha Golf Club Incorporated

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Summary: This report is presented to Council for consideration to provide

assistance to Alpha Golf Club Incorporated for purchase of trophies

for Alpha Golf Club Open.

Resolution: Moved Cr Rogers Seconded Cr Williams

2024/04/088 That Council provides assistance to Alpha Golf Club Incorporated

of \$500.00 towards the purchase of trophies for the Alpha Open.

Carried

7/0

3.1.2 Request for Assistance – Alpha Jockey Club Incorporated

Summary: This report is presented to Council for consideration to provide in-

kind assistance via Plant and Equipment Hire to Alpha Jockey Club

Incorporated for the annual Alpha Race Meeting.

Resolution: Moved Cr Gleeson Seconded Cr Penna

2024/04/089 That Council provides in-kind assistance via Plant and Equipment

Hire to Alpha Jockey Club Incorporated up to the value of \$7,000.00

towards the Alpha Races.

Carried

7/0

3.1.3 2024 National General Assembly

Summary: The Australian Local Government Association 2024 National General

Assembly is scheduled from Tuesday 2 July to Friday 5 July in

Canberra.

Resolution: Moved Cr Rogers Seconded Cr Howard

2024/04/090 That Council endorse the Chief Executive Officer and Mayor to

attend the 2024 National General Assembly.

Carried

7/0

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3.1.4 Civic Leaders Summit

Summary: The Local Government Association of Qld is facilitating the Civic

Leaders Summit at the Gold Coast from Tuesday 21 to Wednesday

22 May 2024.

Resolution: Moved Cr O'Brien Seconded Cr Williams

2024/04/091 That Council endorse the Chief Executive Officer and Councillors

Rogers, Penna and Chandler to attend the Civic Leaders Summit.

Carried

7/0

3.1.5 Expenses Reimbursement Policy

Summary: Each newly elected Council is required to endorse an Expenses

Reimbursement Policy. Council's Policy was last reviewed in April

2020.

Resolution: Moved Cr Rogers Seconded Cr Gleeson

2024/04/092 That Council endorse the Expenses Reimbursement Policy.

Carried

7/0

3.1.6 Australian Workers Heritage Centre Tourist Information Signage

Summary: This report is presented to Council for consideration to replace

existing signs with updated information in relation to the Australian

Workers Heritage Centre.

Resolution: Moved Cr Gleeson Seconded Cr Williams

2024/04/093 That Council defers a decision until further information received.

Carried

7/0

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3.1.7 2025 Land Valuation Program

Summary: The Chief Executive Officer has received an email from the

Department of Resources seeking views in relation to the revaluation of our local government area as part of the 2025 Land Valuation

Program.

Resolution: Moved Cr O'Brien Seconded Cr Gleeson

2024/04/094 That Council support participation in the 2025 Land Valuation

Program.

Carried

7/0

3.1.8 Request for Assistance – Ballyneety Rodeo Club Incorporated

Summary: Council has received an application for community assistance

from the Ballyneety Rodeo Club Incirporated, seeking a \$5,000.00

cash donation for their annual stock show, plus in-kind

assistance. The application has been assessed under council's Community Grants Policy and due to its request value, requires

consideration from Council.

Resolution: Moved Cr Penna Seconded Cr Williams

2024/04/095 That Council agrees to support the Ballyneety Rodeo Club

Incorporated by way of a donation for the amount of \$5,000.00

plus in-kind assistance up to \$1,500.00.

Carried

7/0

3.1.9 Australian Workers Heritage Centre Kerbside Disability Access

Summary: This report is presented to Council for consideration to investigate

issues with kerbside disability access in front of the Australian

Workers Heritage Centre and options to correct.

Resolution: Moved Cr Gleeson Seconded Cr Howard

2024/04/096 That Council investigates issues with accumulation of water and

debris at kerbside disability ramp access and stairs in front of Australian Workers Heritage Centre and options to correct.

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Carried

7/0

Meeting was adjourned at 10.30am and reconvened at 10.56am.

3.1.10 Audit and Risk Committee Council Representatives 2024-2028

Summary:

The Audit and Risk Committee is charged with providing oversight of Council assurance and risk functions. The committee contains an independent member and two Council representatives.

Resolution: 2024/04/097

Moved Cr Gleeson

Seconded Cr Howard

That Council for 2024–2028 appoint:

- 1. Councillor Rogers to be the Chair of the Audit and Risk Committee.
- 2. Councillor Penna to be the second Councillor Representative of the Audit and Risk Committee.

Carried

7/0

3.1.11 Councillor Representatives for Committees 2024-2028

Summary:

Post each local government election, Council appoints Councillors to a wide range of external committees, groups and activities. This report is for Council to discuss and appoint its representatives.

Resolution: 2024/04/098

Moved Cr Penna

Seconded Cr O'Brien

That Council for 2024–2028 appoint:

- 1. Councillor O'Brien to be the Council representative on the Barcaldine Traffic Advisory Committee.
- 2. Councillors Rogers and Howard to be the Council representatives for the Regional Arts Development Fund Committee.
- 3. Councillor Rogers as Chair and Councillor Penna as Deputy Chair of the Barcaldine Rec Park User Group.
- 4. Councillors Howard, Penna and Williams as the Council Representative on the Local Recovery Sub-Groups of Alpha, Aramac and Barcaldine respectively, supporting the Local Disaster Management Group.
- 5. Councillor Williams and Howard Councillor as the Council representatives to review the Australia Day Awards.

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Carried

7/0

Councillors Rogers and Howard declared a conflict of interest in the following report and left the meeting at 11.09am.

3.1.12 Regional Arts Development Fund Applications

Summary: From the Community Engagement Coordinator, reporting on the

Regional Arts Development Fund Assessment Outcome.

Resolution: Moved Cr Williams

Seconded Cr O'Brien

2024/04/099 That Council accepts the Committee recommendations to approve

the following five applications:

1. Alpha District Tourism and Development Association All Wars

- Alpha District Tourism and Development Association All Wars Memorial History Project to the value of \$4,000.00.
- 2. Barcaldine Cultural Association Upholstery Workshop to the value of \$2,714.00.
- 3. Queensland Country Women's Association (Barcaldine Branch) Lead Lighting Workshop to the value of \$1,200.00.
- 4. Noosa Film Academy Youth and Community Acting and Screen Production Workshop and Red Carpet Screening Project to the value of \$10,923.00.
- 5. Jericho State School Professional Art Workshop to the value of \$1,914.77.

Carried

5/0

Councillors Rogers and Howard returned to the meeting at 11.11am.

Mayoral Minute

Resolution: Moved: Cr Howard Seconded: Cr Penna 2024/04/100 That Council no longer record the general council meetings by

.

media sources.

Carried

5/0

Councillors O'Brien and Gleeson voted against the motion. Councillors Chandler, Howard, Williams, Rogers and Penna voted for the motion.

3.1.13 **2024 Meeting Dates**

Summary: At the Post-Election Meeting on 4 April 2024, a resolution was

> passed to hold General Meetings on the third Wednesday of each month. Several Changes have been made and further resolution

required.

Resolution: Seconded Cr Gleeson Moved Cr O'Brien 2024/04/101

That Council endorse the following meeting dates for 2024:

- Monday 13 May
- Wednesday 19 June
- Wednesday 26 June Budget Adoption
- Wednesday 17 July
- **Wednesday 21 August**
- Wednesday 18 September
- **Wednesday 16 October**
- Wednesday 20 November
- Wednesday 11 December.

Carried

7/0

3.2 **FINANCE**

3.2.1 **Financial Performance Report**

Summary: Section 204 of the Local Government Regulation 2012 requires the

> Chief Executive Officer to prepare a finance report to present at each monthly meeting of the local government. The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting

is held.

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The purpose of the report is to promote sound financial management and accountability by presenting the Council's budget performance as of 31 March 2024.

Resolution: Moved Cr Chandler Seconded Cr Gleeson

2024/04/102 That Council receive the report.

Carried

7/0

3.2.2 Community Care Services Report

Summary: This report provides an update on the Community Care Services

financial progress. The financial performance of the business unit

broken up into the care packages provided by Council.

Resolution: Moved Cr Gleeson Seconded Cr Howard

2024/04/103 That Council receive the report.

Carried

7/0

Councillor O'Brien left the meeting at 11.59am and returned at 12.01pm.

3.2.3 Audit Committee Minutes – 14 March 2024

Summary: The Audit Committee met on March 14 2024 for its regular quarterly

meeting. The report contains a summary of the discussion points from the meeting which include the 2023-2024 External Audit preparations and draft Audit and Risk Committee Charter.

Resolution: Moved Cr Gleeson Seconded Cr Rogers

2024/04/104 That Council receive and note the Audit Committee minutes from

the meeting on 14 March 2024.

Carried

7/0

3.3.1 Regional Council Business

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3.4.1 Councillor Information Correspondence

Summary: From the Chief Executive Officer, tabling a list of significant and

relevant correspondence for Councillor's Information.

Resolution: Moved Cr Howard Seconded Cr O'Brien

2024/04/105 That Council receive the report.

Carried

7/0

3.4.2 Planning and Development Report

Summary: From the Chief Executive Officer, tabling the monthly Planning and

Development Report.

Resolution: Moved Cr Rogers Seconded Cr Williams

2024/04/106 That Council receive the report.

Carried

7/0

Meeting was adjourned at 12.30pm and reconvened at 1.26pm.

3.4.3 Workplace Health and Safety Report

Summary: From the Workplace Health and Safety Administrative Officer,

presenting a report on Council's Work Health and Safety.

Resolution: Moved Cr Penna Seconded Cr Gleeson

2024/04/107 That Council receive the report.

Carried

7/0

3.4.4 Environmental Health Officer Report

Summary: From the Chief Executive Officer, tabling the Environmental Health

Officer Report for Councillor Information.

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Resolution: Moved Cr Williams Seconded Cr Rogers

2024/04/108 That Council receive the report.

Carried

7/0

Resolution: Moved Cr O'Brien Seconded Cr Rogers

2024/04/109 That Council closes the meeting to the public in accordance with

Section 254J(3)(g) of the Local Government Regulation 2012, regarding negotiations relating to a commercial matter involving the local government for which a public discussion would be likely

to prejudice the interests of the local government.

Carried

7/0

The meeting was closed at 1.39pm and moved into open session at 3.06pm.

Resolution: Moved Cr Gleeson Seconded Cr O'Brien

2024/04/110 That Council reopens the meeting.

Carried

7/0

3.4.5 Economic Development Report

Summary: From the Chief executive Officer, tabling the monthly Economic

Development Report.

Resolution: Moved Cr Rogers Seconded Cr Williams

2024/04/111 That Council receive the report.

Carried

7/0

3.5.1 Mayor's Information Report

Summary: From the Mayor, tabling his information report to Council.

[This is not an official copy of Council's Minutes]

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Resolution: Moved Cr O'Brien Seconded Cr Gleeson

2024/04/112 That Council receive the report.

Carried

7/0

3.5.2 Chief Executive Officer's Information Report

Summary: From the Chief Executive Officer, tabling his information Report to

Council.

Resolution: Moved Cr Penna Seconded Cr O'Brien

2024/04/113 That Council receive the report.

Carried

7/0

3.5.3 Alpha/Jericho District Report

Summary: This report provides an update on the Council activities that have

occurred over the last month in and around the Alpha and Jericho

District.

Resolution: Moved Cr Howard Seconded Cr Williams

2024/04/114 That Council receive the report.

Carried

6/0

3.5.4 Aramac/Muttaburra District Report

Summary: This report provides an update on the Council activities that have

occurred over the last month in and around the Aramac and

Muttaburra District.

Resolution: Moved Cr Penna Seconded Cr Rogers

2024/04/115 That Council receive the report.

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Carried

7/0

3.5.5 Barcaldine District Report

Summary: This report provides an update on the Council activities that have

occurred over the last month in and around the Barcaldine District.

Resolution: Moved Cr O'Brien Seconded Cr Rogers

2024/04/116 That Council receive the report.

Carried

7/0

3.5.6 Community Engagement Coordinator

Summary: From the Community Engagement Coordinator, submitting the

Information Report.

Resolution: Moved Cr Gleeson Seconded Cr Penna

2024/04/117 That Council receive the report.

Carried

7/0

Councillor Howard left the meeting at 4.14pm and returned at 4.16pm.

3.5.7 Project Progress Report

Summary: Council has adopted a Capital Works Program for 2023-2024

financial year at its budget meeting in June 2023. At the meeting, Council also adopted a list of special operating projects for this financial year. This report is a progress summary of each project to

the end of March 2024.

Resolution: Moved Cr Howard Seconded Cr O'Brien

2024/04/118 That Council receive the report.

Carried

7/0

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Councillor Penna left the meeting at 4.18pm and returned at 4.33pm.					
4. Questions on Notice					
4.1.1 Questions on N	lotice				
Summary:	From the Chief Executive Office the Council Meeting Questions	r, tabling the responses received to on Notice.			
Resolution: 2024/04/119	Moved Cr Howard That Council receives the repo	Seconded Cr Penna rt.			
		Carried 7/0			
5. Close of Meet	ing				
As there was no furth	er business, the Mayor declared	the meeting closed at 5.33pm.			
CONFIRMED AS A TRUE	E AND CORRECT RECORD				
MAYOR = DATED:					

Chief Executive Officers Information Report

April 2024

Council Statutory Meeting	 Council Post Election Declaration 9 April 2024 Councillors Induction Role and Responsibility/Separation of Roles discussion/training Office of Mayor Councilors Chief Executive Officer (CEO) Declarations/Register of Interest Committees – Memberships Local Government Association of Qld (LGAQ) Crime and Conduct Commission/Office of Independent Assessor Code of Conduct Strategic versus Operational matters Safety Management System – Due Diligence Policies, Directives, Procedures.
Councillor Information Sessions	 Councillor and Executive staff commenced information sessions on various strategic and operational matters, including budget process Site visit to Sewerage Treatment Plant Scheduled Workshops, Budget preparation for 2024/25 Information Sessions on Projects, Funding and Operations.
Community	 Preparation for Anzac Day ceremonies across the region Governors visit to meet with Council and guests, including the Memorial Clock recognition and Hospital inspection Preparation for Small Business Month Initial Business Group discussion re: seeking interest from business community in forming a regional Chamber of Commerce (hybrid). Facilitated by Council at Globe, Communications and Engagement project in conjunction with Small Business Commission.
Barcaldine Renewable Energy Zone (BREZ)	 BREZ ongoing discussions including various meetings with government departments Under Treasurer provided Council approval to enter into a Type 2 financial arrangement to invest in land Without prejudice meeting with landowners, Mayor and CEO to update on progress Monthly BREZ updates, Department, Council and Zen/SunShot Discussions with Legal advisors, Town Planners and Surveyors.
Meetings	Mayors and CEO meeting at Parliament House, Mayors Forum.

	March with LOAG
	 Meet with LGAQ. Qld Beef Corridors (Beef Road) meet with Minister, Department of Transport and Main Roads (TMR) and Deputy Director-General and associated Steering Committee Councils: Isaac, Central Highlands, Rockhampton, Gladstone, Banana. Enterprise System demonstration. DRDMW Assessment, Water Quality Management Plan for five schemes across Barcaldine Regional Council including audit, reporting, recommendations and emerging issues; Auditors and Department staff attended site visits and review of systems, documentation. The report to be presented to CEO in due course including Water Regulators assessment of findings. Meeting with TMR various projects, Barcaldine/Aramac Road, Beef Roads, RMPC, Traffic Advisory Group. GBA, Flood damage, various project progress/reporting. Domestic and Family Violence network meeting, Council is working with Premiers department and LGAQ Recreation Park User Group first meeting, establishment and updates on requested information. Weed Treatment to commence 22nd April, facility closed to the community. Beef Corridors Steering Committee Meeting. Contact Work Health and Safety (WHS) Qld incident reporting. Central Qld Workplan Workshop, meeting with various Departmental Agencies that support Regional Queensland. RSL and Clock Memorial Working Group.
Councils Safety Management Systems	 Continuing with Implementation of WHS management system Investigations and Internal Audit undertaken
	 Incident reviews and reporting requirements Preparation for external LGW Audit June 2024 Compliance checks including Tag and Test, VOC's, First Aid etc.
	Health and Safety Representative meeting.
Human Resources and Change Management	 Council continues recruiting with advertising across various platforms, housing remains an ongoing challenge Training and development opportunities ongoing Accommodation shortages is restricting recruitment Information report prepared for Councillors on Workforce Staff Reviews.
Refuse Facilities	The transition to Barcaldine new landfill, continues Progress toward closing existing landfill and establishing new Barcaldine Transfer station

	 Fence installation Barcaldine Landfill April/May2024 Attended two separate fires at Landfill, the actions of individuals continue to put community at risk All landfills being monitored.
Operational updates	 Visits to Aramac, Muttaburra, Alpha and Barcaldine offices and depots Delivery of Stabilizer and staff training Delivery of Street Sweeper, staff trained and truck has been active in towns Road condition monitoring using RACAS in progress Preparations for Tree of knowledge Festival including airport maintenance Work crews active: maintenance, flood damage, RMPC and TIDS Staff training opportunities continue, operational and strategic.
Business Improvement Planning Review	 A review of Councils Corporate Risk and Business Improvement in progress Organisational review/health check ongoing, including development of training and information sessions for Staff, Council Review of Business Plan for CCS and CHSP, NDIS Update of Corporate Risk Register Review of reporting templates and internal checks Project Management.

Shane Gray Chief Executive Officer