

**MINUTES OF THE GENERAL MEETING
OF THE BARCALDINE REGIONAL COUNCIL
HELD IN THE MEMORIAL HALL, BRUFORD STREET, MUTTABURRA
ON WEDNESDAY 18 APRIL 2018
COMMENCING AT 9.25AM**

ATTENDANCE

Councillor R Chandler (Mayor) (In the Chair), Councillors J Gray (Deputy Mayor), G Bettiens, S Dillon, M Rogers, B Plumb and G Peoples.

OFFICERS

B Walsh (Acting Chief Executive Officer), I Kuhn (District Manager – Aramac and Muttaborra), J Lawrence (District Manager – Barcaldine), J Ricks (Chief Engineer) and A Newton (Minute Secretary).

PRAYER – Mr. Jason Ricks read the prayer.

CONDOLENCES

A minute's silence was observed to mark the passing of Mr. Allan Gribble of Barcaldine and Mrs. Wendy Kendal formerly of Birricannia, Muttaborra.

LEAVE OF ABSENCE - Nil

ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

The Mayor acknowledged the traditional owners of the land, past and present.

DECLARATIONS OF COUNCILLORS

Material Personal Interest on any items of Business

Pursuant to Section 173 (2) of the Local Government Act 2009, Councillor Peoples informed the meeting of a material personal interest in relation to Items 3.4.1 and 3.6.2 (as a supplier of equipment and a member of the Queensland Country Racing Board respectively) and left the meeting during discussions thereon.

Pursuant to Section 173 (2) of the Local Government Act 2009, Councillor Bettiens informed the meeting of a material personal interest in relation to Items 3.1.5 and 3.4.1 (as a contractor) and left the meeting during discussions thereon.

Conflict of Interest - Nil

Personal Gifts and Benefits - Nil

BUSINESS

1. CONFIRMATION OF MINUTES

*Summary: The following minutes required confirmation by Council:-
General Meeting – 21 March 2018.*

**Resolution: Moved Cr Dillon Seconded Cr Peoples
2018/04/099 That the minutes of the General Meeting held by Barcaldine Regional
Council on the 21 March 2018 be received.**

Carried
7/0

3.1.7 Code of Conduct for Councillors

Summary: The amended Code of Conduct for Councillors policy is presented for adoption.

Resolution: 2018/04/107 **Moved Cr Bettiens** **Seconded Cr Gray**
That Council adopts the Code of Conduct for Councillors policy as amended (as per Attachment A).

Carried
7/0

3.1.8 Byron Shire Council - Adani

Summary: A letter from Byron Shire Council requesting that Barcaldine Regional Council not conduct business with companies associated with Adani and the Carmichael Mine.

Resolution: 2018/04/108 **Moved Cr Dillon** **Seconded Cr Gray**
That Council does not receive the letter.

Carried
7/0

3.1.9 Standing Orders Policy

Summary: The amended Standing Orders Policy is presented for adoption.

Resolution: 2018/04/109 **Moved Cr Peoples** **Seconded Cr Gray**
That the matter be deferred to a future meeting of Council.

Carried
7/0

3.1.10 Queen's Baton Relay Batonbearers

Summary: From the Events and Tourism Officer submitting the Queen's Baton Relay Batonbearers.

Resolution: 2018/04/110 **Moved Cr Gray** **Seconded Cr Plumb**
That Council acknowledges and congratulates the Batonbearers of the Queen's Baton Relay held in Barcaldine on Saturday 10 March 2018:

Batonbearer #001 – Elizabeth Pumpa, Barcaldine
Batonbearer #002 – Douglas Churchill, Aramac
Batonbearer #003 – Madeline Wachtel, Barcaldine
Batonbearer #004 – Elizabeth Pegg, Townsville
Batonbearer #005 – Renee Searles, Barcaldine
Batonbearer #006 – Hermione Duncan, Barcaldine
Batonbearer #007 – Toni Austin, Barcaldine
Batonbearer #008 – Jandri Greyling, Barcaldine

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Batonbearer #009 – Robyn Bowering, Barcaldine
Batonbearer #010 – Elizabeth Ferguson, Barcaldine
Batonbearer #011 – Brett Walsh, Barcaldine
Batonbearer #012 – Lionel Walsh, Barcaldine
Batonbearer #013 – Margaret Walsh, Barcaldine
Batonbearer #014 – Joycelyn Bennetts, Barcaldine
Batonbearer #015 – Hayden Leaney, Jericho

Carried
7/0

3.1.11 Councillor Information Bulletin

Summary: From the Acting Chief Executive Officer tabling a list of items sent to Councillors in the Councillor Information Bulletin up to and including 13 April 2018.

Resolution: 2018/04/111 **Moved Cr Dillon** **Seconded Cr Peoples**
That the report be received.

Carried
7/0

3.1.12 Regional Emergency Services Officer

Summary: From the Acting Chief Executive Officer tabling a proposed agreement for the employment of a Regional Emergency Services Officer with adjoining Councils to carry out the administrative tasks associated with the Local Disaster Plan coordination.

Resolution: 2018/04/112 **Moved Cr Bettiens** **Seconded Cr Dillon**
That Council agrees to the proposal to employ a regional emergency services officer at a cost of \$45,000 over three (3) years.

Carried
7/0

3.1.13 Outback Hubs ZoomRooms

Summary: From the Acting Chief Executive Officer tabling correspondence from RAPAD regarding the opportunity to set up four (4) Outback Hubs ZoomRooms in Aramac, Alpha and Barcaldine Boardrooms and the former Barcaldine VIC.

Resolution: 2018/04/113 **Moved Cr Dillon** **Seconded Cr Peoples**
That Council supports the establishment of ZoomRooms in Alpha, Jericho, Barcaldine (x 2), Aramac and Muttaborra with the locations to be determined.

Carried
7/0

At this stage Councillor Peoples declared an interest in the following matter and left the meeting during discussions thereon.

3.6.2 Request for Assistance – Aramac Race Club Inc.

Summary: *A Request for Assistance to the amount \$1,000.00 has been received from the Aramac Race Club Inc. for its annual Aramac Race Meeting to be held on Saturday 26 May 2018.*

Resolution: **Moved Cr Bettiens** **Seconded Cr Rogers**
2018/04/120 **That Council agrees to support the request from the Aramac Race Club Inc.**

Carried
6/0

3.6.3 RADF Applications

Summary: *From the Community Development Officer reporting RADF Assessment Outcomes and Funded Project Outcome reports.*

Resolution: **Moved Cr Dillon** **Seconded Cr Gray**
2018/04/121 **That Council accepts the following applications approved by the RADF Committee for the amount of \$6,067:-**

Applicant: Alpha Show Society
Project: Kids Cultural Workshops
Category: 2 – Building Community Cultural Capacity
Total Cost: \$3,465
RADF Grant Amount: \$2,252

Applicant: Alpha District Tourism & Development Assn Inc
Project: Museum Development
Category: 4 - Cultural Tourism
Total Cost: \$8,065
RADF Grant Amount \$3,815

Carried
6/0

3.6.4 RADF Community Representatives

Summary: *From the Community Development Officer reporting RADF Committee community membership.*

Resolution: **Moved Cr Dillon** **Seconded Cr Plumb**
2018/04/122 **That Council:-**

- (a)** **accepts Joanne Taylor’s application as a community representative on the RADF Committee for a fixed term ending on 30 June 2020; and**
- (b)** **accepts the recommendation that the RADF Committee operates with one community representative – Joanne Taylor, and keeps the**

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two remaining community positions vacant and advertises these vacancies on Council's website, newsletters and Facebook page, accepting applications at any time.

Carried
6/0

3.7 DISTRICT MANAGER – BARCALDINE

3.7.1 General Information Report

Summary: The District Manager's – Barcaldine report was submitted to Council for information.

Resolution: 2018/04/123 **Moved Cr Dillon** **Seconded Cr Bettiens**
That the District Manager's – Barcaldine General Information Report be received.

Carried
6/0

At this stage Councillor Peoples returned to the meeting.

3.8 CONFIDENTIAL REPORTS - Nil

3.9 NOTIFIED MOTIONS - Nil

As there was no further business, the Mayor declared the meeting closed at 2.35pm.

CONFIRMED AS A TRUE AND CORRECT RECORD

MAYOR: _____

DATED: 16 May 2018

Attachment A

SYSTEM:	Professional Governance
POLICY TITLE:	Code of Conduct for Councillors
ADOPTED:	13 October 2010
AMENDED:	18 April 2018
POLICY NO:	CG007

PURPOSE:

This Code of Conduct sets out the standards of behaviour expected of the Councillors of the Barcaldine Regional Council.

This code is deemed to be a “procedure” for the purposes of section 176(4) of the *Local Government Act 2009*.

Policy Statement

This Code exemplifies a Councillor’s commitment to the highest ethical standards of behaviour whilst performing their duties as elected officials.

Councillors are committed to adhering to the local government principles under the *Local Government Act 2009* (S.4):

- a. Transparent and effective processes and decision-making in the public interest
- b. Sustainable development and management of assets and infrastructure and delivery of effective services
- c. Democratic representation, social inclusion and meaningful community engagement
- d. Good governance of, and by, local government
- e. Ethical and legal behaviour of councillors and local government employees.

Key Legal Obligations (*Local Government Act 2009*)

Councillors must:

1. provide high quality leadership to Council and the community. S.12(3)(b)
2. not release information that the Councillor knows, or should reasonably know, is information that is confidential to Council. S.171(3)
3. declare a material personal interest at a meeting where a decision relating to that interest is to be made. S.172
4. declare a conflict of interest at a meeting where a decision relating to that interest is to be made. S.173
5. keep up to date their Councillor Register of Interests. S.171B

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6. only contact employees for assistance or information in accordance with Council's Approved Acceptable Request Guidelines. S.170A
7. not use information acquired as a Councillor to gain, directly or indirectly, a financial advantage for anyone or to cause detriment to Council. S.171(1)
8. not give a direction to any Council employee S.170(2)

Key Ethical and Behavioural Obligations

Councillors will:

1. ensure their personal conduct does not reflect adversely on the reputation of the Council
2. demonstrate respect for fellow councillors, council employees and members of the public
3. refrain from harassing, bullying or intimidating fellow councillors, council employees or members of the public
4. commit to honest, fair and respectful engagement with the community
5. conform to the requirements of Council's Standing Orders Policy during formal meetings of the Council
6. not communicate with the public or media on behalf of the Council, unless expressly authorized by the Council to make that communication
7. when communicating with the public or the media, make it clear that they are expressing a personal opinion and not speaking on behalf of Council
8. respect and protect the privacy and personal information of individuals
9. respect the confidentiality of all information presented and discussed at briefing sessions that is marked confidential

Use of Entitlements

Councillors must ensure that public resources are used prudently and within community expectations. Councillor expenditure must be in compliance with Council policies and guidelines pertaining to that expenditure.

Council Policies, Guidelines and Procedures

Councillors must comply with Council's approved policies, guidelines and procedures.

Consequences of Failing to Comply with this Code

Section 176 deals with complaints about the conduct and performance of councillors.

Misconduct is conduct, or a conspiracy or attempt to engage in conduct, of or by a councillor –

- (a) that adversely affects, or could adversely affect the honest and impartial performance of the councillor's responsibilities or exercise of the councillors powers; or

- (b) that is or involves
 - i. the performance of the councillors responsibilities or powers in a way that is not honest or is not impartial; or
 - ii. a breach of the trust placed in the councillor; or
 - iii. a misuse of information acquired in the performance of the councillor's responsibilities; or
 - iv. a failure by the councillor to comply with a direction to leave a meeting of the local government by the chairperson presiding at the meeting; or
 - v. a refusal by the councillor to comply with a direction or order of the regional conduct review panel or tribunal about the councillor; or
- (c) that is a repeat of inappropriate conduct that the mayor or the department's chief executive has ordered by referred to a review panel; or
- (d) not dealing with a real or perceived conflict of interest in a transparent and accountable way; or
- (e) releasing information that the councillor knows, or should reasonably know, is information that is confidential to the local government.

Inappropriate conduct is conduct that is not appropriate conduct for a representative of a local government, but is not misconduct, including for example—

- (a) a councillor failing to comply with the local government's procedures; or
- (b) a councillor behaving in an offensive or disorderly way in a meeting of the local government or any of its committees.

Misconduct is dealt with by the regional conduct review panel or tribunal.

Inappropriate conduct is dealt with by the mayor or the department's chief executive.